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# EMERGENCY CLOSURE/REMOTE LEARNING DAY PLAN

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## MISSION STATEMENT

The mission of the Butler County Area Vocational – Technical School is empowering students with the skills necessary for the continuous development, education and employment.

**Scan Me**



[www.butlertec.us](http://www.butlertec.us)

BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
210 Campus Lane Butler, PA 16001  
<https://www.butlertec.us/>  
724-282-0735

Canvas (online learning platform) Email: [StudentLearning@butlertec.us](mailto:StudentLearning@butlertec.us)  
Jared Ryan, Principal/Assistant Director Email: [Ryanj@butlertec.us](mailto:Ryanj@butlertec.us)

Dear Students, Parents/Guardians, and Community Members,

We, at Butler County Area Vocational-Technical School (BCAVTS), are pleased to offer students the opportunity to complete a school day while continuing to develop skills during periods of emergency closures, such as inclement weather. The content in this Emergency Closure/Remote Learning Day plan will help to clarify expectations and provide additional helpful information.

This can be challenging because the key feature of our programs is the opportunity to engage in authentic, hands-on learning. While it is true that a large part of our program instruction is in fact practical, we have always stressed the importance of the theoretical knowledge that reinforces our technical tasks.

Furthermore, we focus on developing leadership and employability skills within our programs as well.

At BCAVTS, we are committed to helping our students reach their future goals. Additionally, all learning opportunities provided by our teachers will align to industry standards and the program's approved task list.

You will receive notification that Butler County AVTS will be utilizing a Remote Learning Day through our Skylert phone call information system. The information will also be posted to our website, social media and various local media outlets. In the event of a closure if you have questions please call the school for additional information at 724-282-0735.

We ask that our students take advantage of this opportunity to complete a school day on what otherwise would be a cancellation. Attendance will be based on the students completing and submitting their assigned work, additional information is provided within this packet. We will continue to send relevant updates to families through our website, social media, and student e-mail, mail and/or Skylert phone calls. Lastly, we wish everyone safety and good health!

Sincerely,

Jared Ryan, Principal/Assistant Director  
Butler County Area Vocational-Technical School

## Overview

- You will receive notification through our Skylert phone messaging system of all BCAVTS closures. During this call, we will provide information to you in the event we will be utilizing a Remote Learning Day.
- Students Have Two Options For Assignment Completion:
  - Online Learning/Canvas
    - All assignments will be posted though Canvas at [www.butlertec.us](http://www.butlertec.us), then “Online Learning/Canvas” then “Canvas Log In.” These assignments will reinforce the curriculum, supplement and review the program of study that your son/daughter is enrolled in. Assignments are to be completed and submitted, through Canvas, on the day of the Emergency Closure/Remote Learning Day.
  - Hard Copy
    - Prior to receiving this letter, your student has been provided with a folder containing hard copies of three assignments. Hard copy assignments are due to the instructor immediately upon return to school.
- **Students complete the hard copy assignment or the online assignment, not both.**
- **Emergency Closure/Remote Learning Day work will only be completed when Butler County AVTS closes and designates the day as a Remote Learning Day.**
- Attendance will be taken based on work completion through student work submission online or in-person via the hard copy assignments. Online work must be completed and submitted on the emergency closure learning day and hard copy assignments are due immediately upon return to school.
- If students have direct questions and concerns regarding their assignments, all teachers will be available through email. A full list of teachers’ names and emails will be provided at the “Teaching Staff Points of Contact” section on pages 4, 5 & 6. You will also find phone numbers and extensions for our support staff. The staff will check their voicemail periodically throughout the day.
- Mr. Morton, our Support Services Coordinator/Assistant Principal, as well as our teachers and Support Staff are available to address any additional student needs. Mr. Morton’s email: [mortonc@butlertec.us](mailto:mortonc@butlertec.us) and phone number at BCAVTS 724-282-0735 ext. 230. Additional support staff contact information is listed on page 5.

- Ms. Gall-Ruggiero, our School Counselor, will be available by email, [gallt@butlertec.us](mailto:gallt@butlertec.us). If you need to contact her for any reason, she is here to provide support to our students. Ms. Gall-Ruggiero can also be reached by phone at 724-282-0735 ext. 253.
- Mr. Beatrice, our Workforce Development Coordinator, will be available by email, [beatriceb@butlertec.us](mailto:beatriceb@butlertec.us), to support students in various areas. Mr. Beatrice can also be reached by phone at 724-282-0735 ext. 242.
- If you require further assistance or have additional questions, please contact the BCAVTS main office at 724-282-0735.

## **Student Expectations, Attendance & Accountability**

- Students are expected to put forth their best effort with all assignments and to schedule time as necessary to complete the work to the best of their abilities.
- Students are expected to communicate with the school for any needs. Phone numbers and emails are listed throughout this plan.
- Completed and submitted assignments will be utilized for attendance purposes.

## **Grading Practices**

Teachers will provide students with grades based on the same standards and practices used throughout the school year in accordance with the Student/Parent Handbook.

## **Communication Tools**

BCAVTS staff and teachers will utilize Skylert phone calls, our website, social media, and/or e-mail, for announcements to all families. Teachers, Support Staff, as well as other staff members will utilize email, Canvas communication and one-on-one phone calls as requested to communicate with students and families. Some teachers have their own “Remind” account to communicate with their students as well. Again, students are expected to communicate with the school for any needs. Phone numbers and emails are listed throughout this plan.

## **Emergency Closure/Remote Learning Day**

**In the event BCAVTS will utilize an Emergency Closure/Remote Learning Day, you will receive notification through our Skylert School Messenger system. You will also find information on our website and social media.**

**Students have two options when completing work:**

### **Option 1 Online Learning/Canvas:**

- Students will access their assignment online through Canvas
- Students will follow the assignment instructions provided on Canvas from their teacher to complete assignments
- Students will complete the assignments in order
  - Emergency Closure/Remote Learning Day 1, the student will complete Assignment 1

- Emergency Closure/Remote Learning Day 2, the student will complete Assignment 2
- Emergency Closure/Remote Learning Day 3, the student will complete Assignment 3
- Students will submit all completed assignments on Canvas the day of the Emergency Closure/Remote Learning Day.
- Students, if you have questions concerning your assignment please contact your teacher via the contact information provided on pages 4 and 5.

### Option 2 Hard Copies:

- Students will complete the hard copy assignments located in the black folder provided by their instructor
- Students will follow the provided instructions from their teacher to complete assignments
- Students will complete the assignments in order
  - Emergency Closure/Remote Learning Day 1, the student will complete Assignment 1
  - Emergency Closure/Remote Learning Day 2, the student will complete Assignment 2
  - Emergency Closure/Remote Learning Day 3, the student will complete Assignment 3
- Students completing the hard copy assignments will submit all work when school resumes at BCAVTS.
- Students, if you have questions concerning your assignment please contact your teacher via the contact information provided on pages 4 and 5.

## Teaching Staff Points of Contact

Please contact your teacher if you have difficulty accessing instruction and/or need assistance with assignments. Teachers will be available during each scheduled session from 7:55am to 9:55am, 10:00am to 12:00pm and again from 12:45pm to 2:45pm. If you do not receive a response from your teacher, continue checking, teachers may respond between 2:45pm and 3:10pm as well. If you do not receive a response from your teacher, you may call the BCAVTS main office between 8:00am and 3:30pm, at 724-282-0735 for further assistance.

PROGRAM OF STUDY	TEACHER	EMAIL	Phone
Air Conditioning/Heating	Mr. Eric Collins	<a href="mailto:collinse@butlertec.us">collinse@butlertec.us</a>	724-282-0735 ext. 264
Air Conditioning/Heating	Mr. David Hinchberger	<a href="mailto:hinchbergerd@butlertec.us">hinchbergerd@butlertec.us</a>	724-282-0735 ext. 260
Auto Body/Collision Repair	Mr. Dave Peters	<a href="mailto:petersd@butlertec.us">petersd@butlertec.us</a>	724-282-0735 ext. 220
Automotive Technology	Mr. Tim Mclaughlin	<a href="mailto:mclaughlint@butlertec.us">mclaughlint@butlertec.us</a>	724-282-0735 ext. 216
Building Construction	Mr. Ronald Sankey	<a href="mailto:sankeyr@butlertec.us">sankeyr@butlertec.us</a>	724-282-0735 ext. 217
Carpentry	Mr. Scott McKee	<a href="mailto:mckees@butlertec.us">mckees@butlertec.us</a>	724-282-0735 ext. 222
Computer Networking & Security	Mr. Dan Zulick	<a href="mailto:zulickd@butlertec.us">zulickd@butlertec.us</a>	724-282-0735 ext. 215

Cosmetology (Level 1)	Mrs. Ashley Rocco Mrs. Malissa Tinch	<a href="mailto:rocco@butlertec.us">rocco@butlertec.us</a> <a href="mailto:tincham@butlertec.us">tincham@butlertec.us</a>	724-282-0735 ext. 241
Cosmetology (Levels 2 & 3)	Mrs. Amy Ellison	<a href="mailto:ellisona@butlertec.us">ellisona@butlertec.us</a>	724-282-0735 ext. 214
Culinary Arts (Cooking)	Mr. Michael Barczak	<a href="mailto:barczakm@butlertec.us">barczakm@butlertec.us</a>	724-282-0735 ext. 213
Culinary Arts (Baking)	Mrs. Katie Collins	<a href="mailto:collinsk@butlertec.us">collinsk@butlertec.us</a>	724-282-0735 ext. 255
Graphic Design	Mrs. Lee Ann Clutter	<a href="mailto:clutterl@butlertec.us">clutterl@butlertec.us</a>	724-282-0735 ext. 225
Health Assistant	Mrs. Tonya Blank	<a href="mailto:blankt@butlertec.us">blankt@butlertec.us</a>	724-282-0735 ext. 229
Health Occupations	Dr. Andrea Celender	<a href="mailto:celendera@butlertec.us">celendera@butlertec.us</a>	724-282-0735 ext. 272
Heavy Equipment Repair	Mr. William Rearick	<a href="mailto:rearickw@butlertec.us">rearickw@butlertec.us</a>	724-282-0735 ext. 223
Machine Technology	Mr. Aaron Clouse	<a href="mailto:clousea@butlertec.us">clousea@butlertec.us</a>	724-282-0735 ext. 219
Protective Services	Mr. Jeffrey Celender	<a href="mailto:celenderj@butlertec.us">celenderj@butlertec.us</a>	724-282-0735 ext. 236
<i>Support Teacher</i>	Mrs. Amy Dittman	<a href="mailto:dittmana@butlertec.us">dittmana@butlertec.us</a>	724-282-0735 ext. 267
<i>Support Teacher</i>	Mrs. Angela Smarto	<a href="mailto:smartoa@butlertec.us">smartoa@butlertec.us</a>	724-282-0735 ext. 271
Sports Medicine	Dr. Jennifer Hindman	<a href="mailto:hindmanj@butlertec.us">hindmanj@butlertec.us</a>	724-282-0735 ext. 269
Welding	Mr. George Petronelis	<a href="mailto:petronelisg@butlertec.us">petronelisg@butlertec.us</a>	724-282-0735 ext. 233
Welding	Mr. Jacob Hughes	<a href="mailto:hughesj@butlertec.us">hughesj@butlertec.us</a>	724-828-0735 Ext. 224

## Additional Points of Contact

Contact the staff listed below if you have questions or concerns regarding our plan, implementation of instruction, or support received. We will answer your questions or direct your question to the appropriate staff member.

**Principal's Secretary/Main Office:** Mrs. Allison Brumbaugh, [brumbaugh@butlertec.us](mailto:brumbaugh@butlertec.us), 724-282-0735 ext. 205

**Guidance Secretary/Attendance:** Mrs. Sue Freund, [Fruends@butlertec.us](mailto:Fruends@butlertec.us), 724-282-0735 ext. 207

**Dean of Pupil Services:** Mr. Ernie Orelli, [orellie@butlertec.us](mailto:orellie@butlertec.us), 724-282-0735 ext. 212

**Support Services Coordinator/Assistant Principal:** Mr. Clark Morton, [mortonc@butlertec.us](mailto:mortonc@butlertec.us), 724-282-0735 ext. 230

**Principal/Assistant Director:** Mr. Jared Ryan, [ryanj@butlertec.us](mailto:ryanj@butlertec.us), 724-282-0735 ext. 205

Support Teacher: Mrs. Amy Dittman, [dittmana@butlertec.us](mailto:dittmana@butlertec.us), 724-282-0735 ext. 267  
Cosmetology, Health Assisting, Health Occupations and Protective Services

Support Teacher: Mrs. Angela Smarto, [smartoa@butlertec.us](mailto:smartoa@butlertec.us), 724-282-0735 ext. 271  
Building Construction, Heavy Equipment Repair, Sports Medicine and Welding

Support Aide: Mrs. Georgia Krause, [krauseg@butlertec.us](mailto:krauseg@butlertec.us), 724-282-0735 ext. 273  
Computer Networking and Graphic Design

Support Aide: Mr. Jim Heaney, [heaneyj@butlertec.us](mailto:heaneyj@butlertec.us), 724-282-0735 ext. 274  
Welding

Support Aide: Mrs. Denise McDonald, [mcdonaldd@butlertec.us](mailto:mcdonaldd@butlertec.us), 724-282-0735 ext. 248  
Heating, Ventilation and Air Conditioning, Building Construction, Carpentry

MAPS/Student Support: Mrs. Jill Sarnese, [sarnesej@butlertec.us](mailto:sarnesej@butlertec.us), 724-282-0735 ext. 266

**School Counselor:** Ms. Taylor Gall-Ruggiero, [gallt@butlertec.us](mailto:gallt@butlertec.us), 724-282-0735 ext. 253

**Workforce Development (Cooperative Education) Coordinator:** Mr. Blake Beatrice,  
[beatriceb@butlertec.us](mailto:beatriceb@butlertec.us), 724-282-0735 ext. 242

**Principal/Assistant Director:** Mr. Jared Ryan, [ryanj@butlertec.us](mailto:ryanj@butlertec.us), 724-282-0735 ext. 205

**Executive Director:** Dr. Regina Hiler, [hilerr@butlertec.us](mailto:hilerr@butlertec.us), 724-282-0735 ext. 202

## Resources

Please visit our website at [www.butlertec.us](http://www.butlertec.us) or scan the QR Code below for more resources and additional information.

